



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON 26 MARCH 2018 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor P Hamill)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Campbell,
M Cosgrove, W DeCourcy, M Girvan and J Smyth
Councillors – D Arthurs, A Ball, J Bingham, P Brett,
L Clarke, H Cushinan, B Duffin, R Foster, T Girvan,
M Goodman, J Greer, D Hollis, T Hogg, N Kelly, N Kells,
A Logue, R Lynch, S McCarthy, V McWilliam, M Magill,
M Maguire, P Michael, J Montgomery, M Rea,
S Ross and B Webb
- Officers Present** : Chief Executive - J Dixon
Director of Operations - G Girvan
Director of Organisation Development – A McCooke
Head of Governance – L Johnston
Borough Lawyer – P Casey
ICT Officer – J Higginson
Media and Marketing Officer - J McIntyre
Member Services Manager – V Lisk
Governance Support Officer - D Conlan

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Rev Dr Ivan Neish.

Councillors Cushinan, Goodman, Logue and Kelly joined the meeting at this point.

MAYOR'S REMARKS

The Mayor invited Councillor Montgomery to address the meeting. Councillor Montgomery and Members wished Eugene Lavery a speedy and full recovery following his unfortunate accident during the World Superbikes championships in Thailand.

The Mayor, on behalf of the Council, congratulated Alderman DeCourcy and his wife on their recent 60th wedding anniversary and also took the opportunity to wish Alderman DeCourcy best wishes for his forthcoming 85th birthday.

2 APOLOGIES

Aldermen Swann and Burns
Councillors Blair, McClelland and Ritchie

3 DECLARATIONS OF INTEREST

Item 10.11 – Councillor Foster

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Smyth
Seconded by Councillor Clarke and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday, 26 February 2018 be taken as read and signed as correct.

Councillor Logue requested that her objection to the decision at Item 10.10, Street Name Plates in Languages other than English, be recorded.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Kelly
Seconded by Councillor Rea and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday, 5 March 2018 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Councillor Kells
Seconded by Councillor Hollis and

RESOLVED - that the Minutes of the proceedings of the Policy & Governance Committee Meeting of Tuesday 6 March 2018 be approved and adopted.

Officers to re-consider options relating to a venue in closer proximity to RAF Aldergrove for Item 3.1 Royal Air Force Centenary Civic Event.

ACTION BY: Tracey White, Head of Communications & Customer Service

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE MEETING

Moved by Councillor Logue
Seconded by Councillor Clarke and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting of Monday 12 March 2018 be approved and adopted.

NO ACTION

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Brett
Seconded by Councillor Bingham and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Tuesday 20 March 2018, Part 1 be taken as read and signed as correct.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Councillor Brett
Seconded by Councillor Bingham and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Tuesday 20 March 2018, Part 2 be approved and adopted.

NO ACTION

9 MINUTES OF THE AUDIT COMMITTEE MEETING

Moved by Councillor Girvan
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Wednesday 21 March 2018 be approved and adopted.

10 REPORT ON BUSINESS TO BE CONSIDERED

10.1 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

To approve the Sealing of Documents:

- Form of Release for Statutory Charge for 5 Dunsona Park, Jordanstown.
- Wayleave to Latner 10 Developments Ltd to construct a storm pipeline and outfall headwall at Six Mile Water
- Supplemental Licence Agreement re: 6 Orchard Way, Antrim

Moved by Councillor Kells
Seconded by Councillor Magill and

RESOLVED – that the Sealing of Documents be approved.

ACTION BY: Paul Casey, Borough Lawyer

10.2 LS/AP/7 PROVISIONAL AMUSEMENT PERMIT – AMUSEMENT CENTRE, 131 SHORE ROAD, WHITEHOUSE, NEWTOWNABBEY, BT37 9SY

An application for the provisional grant of an Amusement Permit had been received from Mr Michael Heaney for premises at 131 Shore Road, Whitehouse, Newtownabbey, BT37 9SY. The permit would allow the applicant to provide gaming machines as defined by Article 108 (1) (ca) of the Betting, Gaming, Lotteries and Amusements (NI) Order 1985 and the Betting and Gaming (NI) Order 2004.

Satisfactory references had been received in respect of Mr Heaney. The PSNI had no objection to the provisional grant of an Amusement Permit and no objections had been received following a Public Notice placed in a local registered newspaper.

The applicant has up to two years following the provisional grant of an Amusement Permit to complete any internal or external alterations to the premises as required and provide a suitable and sufficient fire risk assessment to the Council before the Permit is declared final.

It was proposed that the following days and hours would apply: -

- Monday – Saturday inclusive 9.00 am – 1 am
- Sunday Midday – midnight

Moved by Councillor Brett
 Seconded by Councillor Kells and

RESOLVED – that the provisional grant of the Amusement Permit for 131 Shore Road, Whitehouse, Newtownabbey, BT37 9SY be approved for the following operating hours:

- **Monday – Saturday inclusive 9.00 am – 1 am**
- **Sunday Midday – midnight**

ACTION BY: Clifford Todd, Head of Environmental Health

10.3 EL/176 APPLICATION FOR GRANT OF AN ENTERTAINMENT LICENCE (ANNUAL LICENCE) FLUID BAR AND GRILL, 350 ANTRIM ROAD, GLENGORMLEY, BT36 5EQ

An application was received for the grant of an Entertainment Licence (annual licence) for the following area.

Licensee	Location of Premises	Type(s)and hours of entertainment	File Number	New Application or Renewal
Laurie Copeland	Fluid Bar and Grill 350 Antrim Road Glengormley BT36 5EQ	Singing, Music, dancing or entertainment of a like kind Monday to Sunday 12 Noon to 1 am Number of persons 60	EL176	New

Members were advised that, in line with the Council Protocol for the hearing of Entertainment Licence applications, approved in December 2016, the application must be considered at a full meeting of the Council.

The Council could decide the following:

- i. Grant the licence
- ii. Grant the licence with specific additional terms, conditions and restrictions
- iii. Refuse the licence
- iv. Defer an application for further consideration or to obtain further information.

If the Council makes a decision against an Officer's recommendation then Members must state their reasons for doing so. In such circumstances a recorded vote would be taken.

Moved by Alderman Cosgrove
Seconded by Councillor Ross and

RESOLVED – that an Entertainment Licence (annual licence) be granted to the applicant Laurie Copeland, 350 Antrim Road, Glengormley, BT36 5EQ for the following operating hours

- **Monday - Sunday 12 noon – 1 am**

ACTION BY: Clifford Todd, Head of Environmental Health

10.4 CE/GEN/4 DEPARTMENT FOR INFRASTRUCTURE – PROPOSED NO WAITING AT ANY TIME TRAFFIC RESTRICTIONS ON ROGUERY ROAD, TOOMEBRIDGE

Correspondence was received from the Department for Infrastructure (DfI). Ballymena Traffic Office, advising of proposals to install 50m of No Waiting at Any Time restrictions outside no 66 Roguery Road, Toomebridge. (copy circulated) and requesting a letter confirming that the Council was in agreement with the proposal.

Moved by Councillor Duffin
Seconded by Councillor Brett and

RESOLVED – that the proposal be supported and DfI be advised.

ACTION BY: Member Services

10.5 G/MSMO/7/VOL3 TINYLIFE – REQUEST FOR PRESENTATION TO COUNCIL

Correspondence had been received (copy circulated) from Mrs Alison McNulty, Chief Executive of TinyLife, one of the Mayor's chosen charities, requesting the opportunity to present to the May 2018 Council meeting on the report into the need for investment in Neonatal services in Northern Ireland and also the lack of standards in Neonatal care. This is with a view to the Council agreeing to send a motion to the Secretary of State and Mrs McNulty has been in touch with other councils across the Province who have also agreed to do this.

Moved by Councillor Michael
Seconded by Councillor Logue and

RESOLVED – that TinyLife be invited to make a presentation to a future Council Meeting.

ACTION BY: Member Services

10.6 CD/PM/087, CP/PM/092 GLENGORMLEY PUBLIC REALM SCHEME

Members were reminded that the Council works in partnership with the Department for Communities to deliver public realm initiatives across the Borough.

The design and development of a major public realm scheme for Glengormley had been underway for some time and the anticipated investment in the scheme is £4.5m.

In order for the Council to be in a “state of readiness” to access significant capital funds from the Department, an economic appraisal for the Glengormley Scheme needed to be completed alongside appropriate consultation and the consideration of options to phase the proposed scheme.

It was anticipated that the cost of this assignment would be in the region of £50,000 and provision for this had been made in the 2018/19 revenue estimates.

Moved by Alderman Cosgrove
Seconded by Councillor Goodman and

RESOLVED – that the Council proceeds with the economic appraisal for the Glengormley Public Realm Scheme at a cost of £50,000.

ACTION BY: Jacqui Dixon, Chief Executive

10.7 ED/TOU/43, RC/BMF1-3/2018, PK/CP/001 Vol4 BALLYCLARE MAY FAIR 2018

Members were reminded that the 2018 Ballyclare May Fair Festival would take place from Saturday 19 to Saturday 26 May, inclusive.

May Fair Programme

The 2018 May Fair will have a traditional theme. This year's festival highlights will include the horse fair, local music and entertainment, combined with traditional craft demonstrations and workshops, and will finish with a lantern parade and fireworks display. The Ballyclare May Fair Soapbox Derby is a new event for this year's Festival and will take place on Tuesday, 22 May from 6 pm.

Following a review of the horse fair that was held in 2017, it was proposed that this would relocate from Sixmile Water Park to Main Street (with parking for horse traders being made available at Harrier Way Car Park). A secure area would be clearly marked out on the street within the designated area to allow the 'flashing' of horses. This would help reduce the risk of incidents which occurred in 2016 and 2017 and improve health and safety for the public and animal welfare.

In order to support town centre traders, local food businesses' offers will be promoted during the Festival. External mobile food traders will not be required this year.

Applications had been made for appropriate road closures in relation to the May Fair.

Car Parks

To facilitate this event, it would be necessary to use car parks at Council facilities and for the temporary closure of the car parks at Harrier Way and The Square, Ballyclare as outlined below:

<u>CAR PARK</u>	<u>DATE/TIME</u>	<u>PURPOSE</u>
Harrier Way	6.00 am on Sunday 20 May 2018 through to midnight on Sunday 27 May 2018.	Horse Traders parking (Tuesday only) and amusements for the rest of the Festival week
The Square	6.00 am on Monday 21 May 2018 through to midnight on Sunday 27 May 2018.	A stage, carousel and stalls (half of the car park will remain open for public parking on Monday, Wednesday, Thursday and Friday)
Sixmile Leisure Centre	6.00 am on Sunday 20 May 2018 through to midnight on Sunday 27 May 2018.	Section of car park required for amusements
Ballyclare Town Hall	Tuesday 22 May 2018 (from 6.00 am to midnight) Saturday 26 May 2018 (from 6.00 am to midnight)	Stalls for two days

Moved by Councillor Girvan
Seconded by Alderman Girvan and

RESOLVED – that the following be approved:

- i. the closure to the public of the car parks at Harrier Way and the Square together with usage of part of Sixmile Leisure Centre and the Town Hall car parks as outlined in the table above**

- ii. **that the horse trading fair takes place on Main Street on Tuesday 22 May 2018 ;**
- iii. **Amusements are located at Harrier Way Car Park and Sixmile Leisure Centre Car Park from Sunday 20 May to Sunday 27 May 2018 inclusive;**
- iv. **Town Centre food businesses are promoted throughout the Festival.**

ACTION BY: V Postle, Tourism, Town Centre & Regeneration Officer/K Steele, Tourism, Town Centre & Regeneration Manager

10.8 G/MSMO/14 MOTION ON GAMBLING – FERMANAGH & OMAGH DISTRICT COUNCIL

Members were advised that Correspondence had been received from Fermanagh & Omagh District Council seeking support for a Motion on Gambling by writing to all the Party Leaders asking that gambling adverts be banned from television, print media and social media.

A copy of the letter was circulated.

Moved by Alderman Cosgrove
Seconded by Councillor Brett and

RESOLVED – that the correspondence from Fermanagh and Omagh District Council be noted.

NO ACTION

10.9 FI/FIN/4 BUDGET REPORT – FEBRUARY 2018

A budget report for February 2018 was circulated for Members' information.

For the period, the Council's variance on Net Cost of Services was £1.5m favourable, with income from the District Rates and De-Rating Grant being in line with their respective budgets.

Members were advised that should this favourable variance on services continue to the end of the financial year, this would result in an increase to the General Fund of £786k against a budgeted decrease of £757k.

Moved by Councillor Duffin
Seconded by Councillor McWilliam and

RESOLVED – that the report be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Alderman Cosgrove
Seconded by Councillor Kells and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

10.10 IN CONFIDENCE FI/PRO/TEN/139 TENDER FOR THE PROVISION OF ADVERTISING SERVICES

Contract Period 1 April 2018 to 31 March 2020 (with an option, by the Council, to extend for a further period of up to 12 months, subject to review and performance)

Three tenders for the provision of advertising services were opened via the E-Tenders NI Portal on 23 February 2018 and referred to the Evaluation Panel for assessment. The tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tenders were evaluated on a pass/fail basis for tenderers' professional conduct, economic and financial standing, previous relevant experience, management systems and practices, and declarations and form of tender. All three tenders met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2. The tenders were evaluated as follows:

STAGE 2 – AWARD STAGE

Stage 1 – Technical Assessment

All tenderers confirmed that their tenders met all the requirements of the Specification of Services.

Stage 2 Quality/Commercial Assessment (30%/70%)

Supplier	Quality Assessment (out of 30%)	Cost Assessment (out of 70%)	Total % Score	Percentage Discount Off Rate Card Cost (%)
ASG & Partners	■%	■%	96.82%	■%
■■■■■	■%	■%	■%	■%
■■■■■	■%	■%	■%	■%

Moved by Alderman Smyth
Seconded by Councillor Webb and

RESOLVED – that, having achieved the highest score of 96.82%, ASG & Partners be appointed for the provision of advertising services for the period 1 April 2018 to 31 March 2020, with an option, by the Council, to extend for a further period of up to 12 months, subject to review and performance.

ACTION BY: Julia Clarke, Procurement Officer/Nicola McCullough, Media and Marketing Manager

Having declared an interest in the next item, Councillor Foster left at this point of the meeting.

10.11 IN CONFIDENCE CD/PM/96 TENDER FOR CARMONEY CEMETERY PROVISION (SUBTERRANEAN SYSTEM)

Members were reminded that in May 2017 the Council approved that Officers progress the procurement of a shoring system for Carnmoney Cemetery for the approximate budget of £[REDACTED]. An additional budget of £[REDACTED] was also approved to undertake an improvement scheme to the existing roads and paths following the subterranean installation, providing a total budget of £[REDACTED] (works and fees).

PROJECT SCOPE

The scope of the work includes the provision of a subterranean shoring system to provide approximately 160 grave plots in existing challenging ground conditions.

Hanna & Hutchinson Consulting Engineers were appointed in August 2017 to assist the Capital Development section in the development of the system design the preparation of the detailed contract documents and contract administration. The prototype design for the system was completed in December 2017 and following an in-situ trial and test the system demonstrated it was 'fit for purpose' to meet the Council requirements.

PROCUREMENT PROCESS

Six completed Pre-Qualification Questionnaires (PQQs) were received from contractors via the eSourcing NI portal on 8 November 2017 and referred to the evaluation panel for assessment. The responses were evaluated using criteria including Past Performance, Economic & Financial Standing and Professional Conduct, Health and Safety and Technical Ability and are listed below in descending order:

Consultant	Score (Max 5)
[REDACTED]	5
[REDACTED]	4
[REDACTED]	3
[REDACTED]	2

F P McCann	█
█	█
█	█

All the contractors were selected for Invitation To Tender (ITT). Four completed ITTs were received via the eSourcing NI portal on 9 March 2018 and referred to the evaluation panel for assessment.

TENDER ASSESSMENT

The Tender Returns are as detailed below:

Carnmoney Cemetery Subterranean System				
Rank	Contractor	Tender Assessment Total Price (exc VAT)	Tender Total of Prices (exc VAT)	Model Compensation Event
1	F P McCann	█	█	█
2	█	█	█	█
3	█	█	█	█
4	█	█	█	█

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

All tenders have been arithmetically checked and found to be correct with no errors. There is a broad range of Tender Assessment Total Prices.

The returned ITTs were evaluated on a quality/price basis using a 30% / 70% criteria. The results are as follows:

Rank	Contractor	Quality Assessment (max 5)	Quality Score (max 30%)	Price Score (max 70%)	Total Score (Price + Quality)
1	F P McCann	█	█	█	94.00
2	█	█	█	█	█
3	█	█	█	█	█
4	█	█	█	█	█

COST SUMMARY

The current approved budget is £█. The following predicted cost based on the tender from FP McCann, is as follows:

Tendered Total of the Prices	£ [REDACTED]
Model Compensation Event Total (contingency for unforeseen items)	£ [REDACTED]
Tender Assessment Total Price	£ [REDACTED]
Professional fees	£ [REDACTED]
Total Predicted Project Cost	£ [REDACTED]
Approved Budget (Works and Fees)	£ [REDACTED]

The predicted cost was estimated to be £ [REDACTED] (15%) above the approved budget of £ [REDACTED] for works and fees.

OTHER ISSUES

It was recognised the ground conditions on site would be challenging. This may expose the Council to risk. On this basis there was the potential that the final outturn cost may extend beyond the current predicted cost. Council Officers in liaison with the Council's Consultant would supervise the works closely to avoid/limit any further costs. It was the intention that any variations can be absorbed within the contingency as noted in the Cost Summary.

A further report would be brought to Committee on completion of the works.

PROGRAMME

The works would be delivered in a number of phases to fast track availability of grave plots at the earliest opportunity. The phased programme is as detailed below:

Phasing	Completion Date:
Phase 1: Grave plots: 1 – 30 (4 weeks)	June 2018
Phase 2: Grave plots: 31 – 90 (8 weeks)	August 2018
Phase 3: Grave plots: 91 – 134 (6 weeks)	September 2018
Phase 4: Grave plots: 135 – 160 (4 weeks)	October 2018

When the Contractor is appointed discussions would take place to explore opportunities to deliver the programme sooner.

Moved by Councillor Arthurs
Seconded by Councillor Duffin and

RESOLVED – that

- i. the tender for the works from FP McCann be accepted for a tendered total of the prices of £ [REDACTED] giving a Tender Assessment Total Price of £ [REDACTED] (excluding VAT);**
- ii. the total revised budget (Works and Fees) based on the tender from FP McCann be increased to £ [REDACTED] (excluding VAT)**

ACTION BY: Claire Minnis, Project Manager, Capital Development and Sharon Logue, Procurement Manager

Councillor Foster returned at this point of the meeting

10.12 IN CONFIDENCE FI/PRO/TEN/155 CD/PM/122 TENDER REPORT FOR APPOINTMENT OF CONSULTANTS FOR ANTRIM GRAMMAR AND PARKHALL COLLEGE 3G PITCH

Members were reminded that the Council approved the development of a 3G pitch, floodlighting and fencing at Steeple Park as part of Phase One of the Greater Steeple concept plan at an estimated cost of £[REDACTED] in June 2017. In March 2018 SEUPB confirmed funding of £[REDACTED] towards the scheme.

This report provided an update on progress and in particular for the consultant services appointment to deliver the project.

PROCUREMENT PROCESS

Eleven completed Pre-Qualification Questionnaires (PQQs) were received from consultants via the eSourcing NI portal on 21 December 2017 and referred to the evaluation panel for assessment. The responses were - evaluated using criteria including Past Performance, Economic & Financial Standing and Professional Conduct, Health and Safety and Technical and Professional Ability and are listed below in descending order.

Consultant	Score (Max 5)
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
WDR & RT Taggart	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

The seven highest scoring consultants were selected for Invitation To Tender (ITT). [REDACTED] and [REDACTED] failed the Economic &

Financial Standing compliance criteria and were excluded from the competition.

Seven completed ITTs were received via the eSourcing NI portal on 9 March 2018 and referred to the evaluation panel for assessment. The tenders were evaluated on a cost only basis and are listed below.

Consultant	Total of the Prices	Total – Other Services*	Model Compensation Event Total**	Tender Assessment Total Price***	Most Acceptable Price**** Ranking
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
WDR & RT Taggart	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

*The total – other services (clerk of works) is included in the evaluation exercise to assess the costs for site supervision.

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

***The Tender Assessment Total Price (TATP) is used solely for tender comparison purposes. The Total of the Prices is the Consultant's price to carry out the commission.

****The Most Acceptable Price is the TATP which is closest to the adjusted lower average (95% of average TATP excluding highest TATP). The adjusted lower average is £[REDACTED].

TENDER ANALYSIS

Tenders were analysed using the Most Acceptable Price criteria which was a requirement by SEUPB's advisors, Central Procurement Directorate. The tender submitted by WDR & RT Taggart was assessed to be the Most Acceptable Price. The tendered total of the prices, including the "other services" (i.e. clerk of works) is considered satisfactory for the professional services required for the scale, scope and complexity of this scheme.

It was proposed to appoint WDR & RT Taggart for the above services from inception to completion with a break point at completion of developed design when the full business case will be submitted to SEUPB for approval.

It is estimated the cost incurred up to completion of developed design is approximately £[REDACTED]. This includes surveys, site investigations and design fees.

PROGRAMME

Following appointment of the Consultant and completion of the design and planning process the earliest the works were anticipated to commence on site is January 2019 with completion due in August 2019.

Moved by Councillor Brett
Seconded by Councillor Hogg and

RESOLVED – that the offered total of the prices and other services submitted by WDR & RT Taggart in the sum of £[REDACTED] exc. VAT be approved giving a Tender Assessment Total Price of £[REDACTED] exc. VAT.

ACTION BY: Andrew McKeown, Capital Projects Officer/Sharon Logue, Procurement Manager

10.13 IN CONFIDENCE FI/PRO/QUO/321 [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Moved by Councillor Ross
Seconded by Councillor McCarthy and

RESOLVED – that the feasibility study be progressed at a cost of up to £[REDACTED].

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

10.14 IN CONFIDENCE FI/PRO/TEN/144 TENDER FOR THE SUPPLY, DELIVERY AND MAINTENANCE OF A RANGE OF VEHICLES

Council had previously approved a Capital Fleet Replacement programme and a procurement exercise was initiated for the purchase or lease of a

range of replacement vehicles for several departments within the Council. The tender was prepared to enable operational prioritisation and to provide best value for money.

The purpose of this report is to progress the procurement of Hooklifts and Mechanical Road Sweepers deemed as being of operational priority at this time. The procurement of the remaining vehicles will be reported for approval next month, following the evaluation of all options.

The tender was split into the following options:

Option 1 – **Purchase** with a Service, Maintenance, and Repair Package (SMR)
Option 2 – **Lease** with a Service, Maintenance, and Repair Package (SMR)

Tenders from four firms were received for the prioritised vehicles as follows:

- [REDACTED] (Mechanical Road Sweepers);
- [REDACTED] (Hooklifts)
- RD Mechanical Services Ltd (Hooklifts and Mechanical Road Sweepers);
- [REDACTED] (Mechanical Road Sweepers);

The tenders were opened via the E-Tenders NI Portal on 9 March 2018 and referred to the Evaluation Panel for assessment. The tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The four tenders were evaluated on a pass/fail basis for mandatory exclusion and financial compliance, economic and financial standing, management systems and practices, previous relevant experience, service and maintenance agent and declarations and form of tender.

All the tenders met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2. The tenders were evaluated as follows:

STAGE 2 – AWARD STAGE

Sub-Stage 1 – Technical Assessment

The tenders were evaluated on a pass/fail basis for compliance with all aspects of the specification for each lot. All tenders met the requirements of this stage and proceeded to the next stage of evaluation.

Sub-Stage 2 – Quality/Commercial Assessment

The tenders were evaluated on the basis of service delivery proposals (30%), Total Net Present Cost (60%) and Delivery Timescales (10%) for each lot.

LOT 7: 2 x 14T Hooklift Vehicles

Supplier	Quality Assessment (out of 30%)	Cost Assessment (out of 60%)	Delivery Timescales (out of 10%)	Total % Score	Total Net Present Cost (£) (Excl. VAT)
Option 1. Purchase Option					
RD Mechanical Services Ltd	████	████	████	████	£234,527.66
██████████	████	████	████	████	██████████
Option 2. Lease Option					
RD Mechanical Services Ltd	████	████	████	████	£253,878.02
██████████	████	████	████	████	██████████

Option 1 – Purchase with SMR represents the best whole life costs compared with the lease proposals.

Moved by Councillor Arthurs
 Seconded by Councillor Brett and

RESOLVED – that, having achieved the highest score of 100%, RD Mechanical Services Ltd be appointed for Lot 7: 2 x 14T Hookliff Vehicles – Purchase with SMR at the tendered rates.

LOT 8: 2 x 5T Mechanical Road Sweepers

Supplier	Quality Assessment (out of 30%)	Cost Assessment (out of 60%)	Delivery Timescales (out of 10%)	Total % Score	Total Net Present Cost (£) (Excl. VAT)
Option 1. Purchase Option					
RD Mechanical Services Ltd	████	████	████	████	£255,010.92
██████████	████	████	████	████	██████████
██████████	████	████	████	████	██████████
Option 2. Lease Option					
RD Mechanical Services Ltd	████	████	████	████	£295,597.40
██████████	████	████	████	████	██████████
██████████	████	████	████	████	██████████

Option 1 – Purchase with SMR represents the best whole life costs compared with the lease proposals.

Moved by Councillor Arthurs
 Seconded by Councillor Brett and

RESOLVED – that, having achieved the highest score of 100%, RD Mechanical Services Ltd be appointed for Lot 8: 2 x 5T Mechanical Road Sweepers – Purchase with SMR (with the option to purchase up to 2 further sweepers within the 2018/2019 Financial Year) at the tendered rates.

ACTION BY: Sharon Logue, Procurement Manager

MOTION TO PROCEED ‘OUT OF COMMITTEE’

Moved by Alderman Smyth
Seconded by Alderman Girvan and

RESOLVED - that the Council proceeds to conduct any remaining business ‘In Public’.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for attending and the meeting concluded at 6.56 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.